

City of Preston
Regular City Council Meeting
October 9, 2023

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.
The Pledge of Allegiance was recited by all.

ROLL CALL Present: Richard Petersen, JT Thomson, Matt Gerardy, Adam Reuter. Absent: Matt Petersen

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Tracey Lee, Deputy Clerk, Lori Roling, Jackson County Zoning, Police Chief Chad Gruver, Mike Bormann-Gator Graphics

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by R. Petersen, seconded by JT Thomson. Motion carried.

CONSENT AGENDA: Motion was made to approve the consent agenda including minutes of last meeting, financial reports, bills, utility reports and electric water heater rebate \$50-Norma Cox, was made by M. Gerardy, seconded by A Reuter. Motion carried.

Payee	Description	Amount
CODE 4 PUBLIC SAFETY EMBLEMS LLC	BADGE PATCHES	60
PANTHER UNIFORMS INC	GRUVER UNIFORMS	447.93
UNIFORM DEN INC	EASGLE SMALL SILVER CLUTCH	9.7
ZERO9 HOLSTERS	KEY FOB CASE/BODY RADIO CASE	219.75
WESTSIDE AUTO REPAIR	POLICE CAR MAINTENCE	1,986.76
LYNCH DALLAS PC ATTORNEYS AT LAW	EMPLOYMENT MATTER	297.5
CLINTON PRINTING CO. INC.	PARKING VIOLATION STICKERTS	72
DES MOINES STAMP MFG.CO.	NOTARY STAMP/HEATHER	33
ELAN FINANCIAL SERVICES	OFFICE SUPPLIES POLICE DEPT	123.51
GRUVER, CHAD	REIMB HOLSTER	163.98
IOWA LAW ENFORCEMENT ACAD	MMPI-2 EVAL C. GRUVER	150
GATOR GRAPHICS	20 POLICE NO PARKING SIGNS	120
CITY OF PRESTON-ELEC FUND	DIESEL FUEL STREET/GARBAGE/FIRE	1,383.20
MIDWEST WHEEL COMPANINES	ANTI-SAIL BRACKET	25.39
WESTSIDE AUTO REPAIR	SPARK PLUGS TRUCK 709	260.1
AT&T MOBILITY	CELL SERVICE - FD	100.6
AT&T MOBILITY	PD PHONES/HOT SPOTS	286.82
USCELLULAR	FD CELL BILL.	28.98
AMAZON CAPITAL SERVICES	2 TAG OUT KITS SCREWS	120.57
EASTON VALLEY BOOSTER CLUB	GOLF OUTING SPONSORSHIP	100
EMERGENCY SERVICES MARKETING CORP INC	ONE YR SUBSCRIPTION 23/24	305
BARRON MOTOR SUPPLY	FACET FUEL PUMP	66
PRESTON MUNICIPAL UTIL.	SEPT 2023 UTILITIES	11,259.50
BEHN STUMP GRINDING	GRIND OUT 6 STUMPS AND CLEAN UP	825
PRESTON READY MIX CORP.	STREET PATCH STEPHEN ST	735.54
IOWA ONE CALL	50 EMAIS JULY & AUGUST 2023	45
WELLMARK BLUE CROSS & BLUE SHIELD	OCT 2023 HEALTH INS.	7,475.02
IOWA MUN WORKERS COMP.	INSTALL 3 23-24	886
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PRESTON MUNICIPAL UTIL.	AUG 2023 UTILITIES	377.64
PRESTON TELEPHONE COMPANY	AUGUST 2023 PHONE SERVICE	83.51
BAKER & TAYLOR BOOKS	BOOKS	303.87
DEMCO	LABELS	146.84

ORIENTAL TRADING	HALLOWEEN STORY HOUR	257.49
QUILL CORPORATION	PAPER/CALENDARS	115
BADRICK'S SERVICE & SALES	2 NEW TIRES MOWER	427.1
REGALIA MANUFACTURING CO.	50% DEPOSIT-FLAGPOLE	2,490.00
JACKSON COUNTY ECONOMIC ALLIANCE	INVESTMENT FOR FY2023/2024	12,500.00
ORIGIN DESIGN	PROFESSIONAL ENGINEER IV	10,458.50
ABSTRACT & TITLE GUARANTY CO.	MCNEIL DEVELOPMENT	300
LEE, TRACEY	MILEAGE-PKUP DRA GRANT CK	55.02
PRESTON TIMES	SEPT PUBLICATIONS	234.38
SECRETARY OF STATE	NOTARY APPLICAITON - TRACEY	30
VC3 INC.	CLOUD PROTECTION	300
	50 LED LIGHT BULBS PAPER TOWEL TOILET TISSUE	512.95
1ST AYD CORPORATION		
MAQUOKETA STATE BANK	SEPT 2023 MAINT FEE	29.21
COUNTY LINE CONCRETE LLC	N MITCHELL/GRANT PATCHING	31,692.00
KLEIN, JOCELYN	REFUND OF REMAINING DEPOSIT	41.52
	6 FUEL LINE 4 HOSE CLAMP OIL WASHER FLUID	40.39
OLY'S GARAGE		
IOWA DEPT. OF NATURAL RESOURCES	ANNUAL WATER USE FEE 2024	115
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,246.85
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19
MICROBAC LABORATORIES INC.	DRINKING WATER ANALYSIS	135.75
AMERICAN WATER WORKS ASSOCIATION	AWWA MEMBERSHIP DUES	266
HAWKINS INC	1 AZONE	659.82
MILLER PLUMBING	WEST SIDE PARK WATER LEAK	147.45
PRESTON TELEPHONE COMPANY	SEPT 2023 PHONE SERVICE	746.88
QC ANALYTICAL SERVICE LLC	WASTEWATER LAB FEES- SEPT 2023	896
AMAZON CAPITAL SERVICES	SCOTCH PACKING TAPE	252.84
DUBUQUE FIRE EQUIPMENT INC	FIRE EXT INSP. WATER AND SEWER	40
ELAN FINANCIAL SERVICES	POSTAGE SEWER SAMPLE	61
ITRON INC.	HARDWARE/SOFT WARE MAINTENANCE	1,630.43
SWEENEY CONTROLS CO.	ETHERNET PORT EXPANSION CARD	428.56
VC3 INC.	ITnBox SUPPORT	851.13
MADISON NATIONAL LIFE INS CO INC	OCT 2023 LIFE INS	232.49
ELAN FINANCIAL SERVICES	WPPI CONFERENCE RAY HOTEL DEP	203.17
ERNST, RAY	MILEAGE/MEAL-WPPI BOARD MTG-RAY	179.89
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	18.63
NORSEMAN DIESEL SERVICES	TRVL/LABOR-ASSIST INJECTION NOZZLES	2,675.85
WPPI	SEPT 2023 POWER PURCHASE	46,848.46
COX, NORMA	ELECTRIC WATER HEATER REBATE	25
SIMMONS, STEVE	ELECTRIC WATER HEATER REBATE	25
ALLIANT ENERGY	ADMIN FEE QTR 3 2023	3,000.00
DEPT OF INSP, APPEALS & LIC.	RENEWAL ABOVE GROUND STRAGE TANK	20
FLETCHER-REINHARDT CO.	GUY ROD ANCHOR ENDS	87
PRESTON GROCERY	DIST. WATER - LT. PLANT	3.87
JARGO, DAVE	DISH WASER REBATE	100
THOMSON, JASON	DISHWASHER REBATE	50
APGA SIF	2024 APGA MEMEBERSHIP DUES	445

IOWA ASSOC. OF MUN. UTIL.	ENEGIZERS FALL 2023	877.5
CLAYTON ENERGY CORPORATION	AUG 2023 COMMODITY INV	997.01
CLAYTON ENERGY CORPORATION	SEPT 22023 RESERVATION INV.	3,205.82
PEFA INC.	AUG 2023 PEFA COMM. INV.	2,354.70
PEFA INC.	SEPT 2023 PEFA COMM INV	2,875.50
BADRICK, ROBERT	GAS FURNACE REBATE	100
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	26.25
SULLIVAN MOBILE REPAIR	BATTERY GARBAGE TRUCK	399.99
TREASURER/SALES & USE TAX	SALES & OPTION TAX	2,319.30
WASTE AUTHORITY OF JACKSON COUNTY	OCT-DEC 2023 LANDFILL ASSESSMENT FEE	3,126.96
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL TIPPING FEE	3,113.15
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING SEPT 2023	240.3
JOHN DEERE FINANCIAL	AIR COMPRESSOR FLUID WD40	268.22
	TOTAL:	170,124.04

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	33,234.67
DEBT SERVICE FUND	0
ROAD USE TAX FUND	41,810.00
INSURANCE RESERVE	0
CUSTOMER DEPOSITS	41.52
WATER FUND	7,980.12
SEWER FUND	6,108.41
ELECTRIC FUND	60,415.96
GAS FUND	12,195.92
GARBAGE FUND	8,397.44

SEPTEMBER 2023 REVENUES

GENERAL FUND	147,904.89
ROAD USE TAX FUND	582,923.53
EMPLOYEE BENEFIT TAX	56,665.41
EMERGENCY	22,125.00
TIF	5,283.78
CUSTOMER DEPOSITS	27,523.25
DEBT SERVICE FUND	-37,150.78
WATER FUND	556,968.42
SEWER FUND	470,149.12
STORM WATER FUND	103,412.97
ELECTRIC FUND	571,378.06
GAS FUND	611,559.17
GARBAGE FUND	114,066.05

JACKSON COUNTY COMPREHENSIVE PLAN: Lori Roling, Jackson County Zoning Administrator is reaching out to Cities in Jackson County to assist in getting information to residents about the Comprehensive Plan Survey. The goal is to have 820 survey responses and is currently around 300. Materials and information for participating in the survey are available at City Hall and the Preston Public Library. She stressed the need for all residents, especially those under the age of 40 to take part in the survey and all residents to express their vision and needs. There is QR Code available on the City's Facebook page and website.

DOWNTOWN INCENTIVE- Gator Graphics: Mike Bormann applied for the Downtown Incentive Façade Grant Program requesting funding for cement work to be done in front of the business. The total estimated cost of the project was

\$26,252.00 and the requested amount of the grant was the program maximum amount of \$7500. The Program Committee reviewed the application and agreed that the project did not fit the criteria of the façade grant. They did agree that it fits the nature of the program and would certainly benefit the Downtown. Since the Downtown Incentive Program is funded through TIF, the committee reviewed the City's TIF proceedings and determined that it is allowed to use TIF funds for the intent of the program. Committee member A. Reuter commented on the good intentions of the project and that it would enhance the downtown area especially since there are already plans for sidewalk improvements and the Main Street Square project. He also stated that with the overall cost of the project, they showed a financial commitment by the business to improve the property. There was a separate application through the City's sidewalk replacement program, which would also fund up to \$1250 for cement. Council felt the two programs should be considered separately, which, if the sidewalk program hasn't reached the annual budgeted amount, would be awarded. The Committee presented recommendation to fund up to \$7500 through the TIF program, with final award to be determined and approved by City council. The timeline for completion of the project was discussed, and Bormann was in hopes that it could coincide with the City project for completion yet this fall. With no further discussion, M. Gerardy made a motion approve Gator Graphics Downtown Incentive application to award the amount of \$7500. Seconded JT Thomson. Motion carried.

TREASURE TROVE: As requested at the last meeting, revised estimates for asbestos abatement to include the roof of the building were received by IITI and All Star Environmental. Additionally estimates for cost of building demolition were received by Kunde Excavating and Ardo Schmidt Construction. After discussion and consideration of overall costs, council felt it was a little far out of reach from what they were considering. Council agreed not to invest in obtaining the property for demolition or rehab at this time.

BANNERS: Sieverding provided the design and pricing for the pole banners that was received from Display Sales. It included 6 sets of 4 different seasonal banners for a total of 24 banners plus 6 banners with the EV logo to be placed near the school. Ganzer provided funding options through Community Contribution funds from WPPI and City budgeted funds from the beautification account. Total of quote provided was \$3848.00. After discussion, council tabled this until next meeting to verify the amount of banners and pricing was correct and reach out for another quote.

OTHER BUSINESS: Ganzer reminded everyone about the Public Power Week Cook-out to be held Wed. Oct 11 at 11:00 at the Light Plant.

Ganzer reported that the Wellmark Health Insurance renewal of current plan for Jan 1, 2024, is in the process of being sent. We received a call that the current plan will have an increase of approximately 12% for an over-all annual cost of around \$14,000 more. The reports from Wellmark will be available and on the agenda for the next meeting.

R. Petersen inquired if anyone had been in contact with the school regarding the proposed Field House Project, as to what the demands for utilities would be, and to what responsibilities and cost it would be to the City. Sieverding will reach out to the school to see if this has been addressed.

ADJOURNMENT: With no other business to be brought to Council, Sieverding asked for a motion to adjourn. Motion to adjourn was made by M. Gerardy, seconded by JT Thomson. Motion carried. Meeting adjourned at 7:00 pm.



Tyler Sieverding, Mayor

ATTEST:



Sheryl Ganzer, Deputy City Clerk